

Frequency of Lessons

- ♪ Lessons are weekly from Sept through June except some holidays and so each day of the week will have equal #'s. —see calendar.
- ♪ Students are also expected to attend playing or theory group lessons, about once/month, 1 hour each.
- ♪ Lessons from the last 2 weeks of June may be rescheduled to July or Aug, as needed.
- ♪ Lessons in July and August are also available, as desired.

Activities and Recitals students get to take part in

- ♪ Regular lessons (Individual and Group), Computer/piano lab time, and special national guest artist visit for deserving students.
- ♪ Adjudications will be expected for all 2nd grade-12th grade students after their first year.
- ♪ All students through 8th grade will be expected to take part in Ribbon Festival. Older students are highly encouraged.
- ♪ All non-adult students are expected to take part in the Spring Recital. Adults are encouraged to.
- ♪ An opportunity to play at Chehalis West most months will be made available. More playing opportunities mean better progress!

Where does your tuition go?

- ♪ Individual lessons as well as group lessons, saving a spot for you in the schedule.
- ♪ Teacher's time providing playing opportunities (Chehalis West, play-a-thon, recital, etc).
- ♪ Time and expense spent preparing for lessons (copying, studying music, etc), preparing for playing, testing and competition opportunities, professional training, piano maintenance, computer software/equipment, etc.
- ♪ Medical insurance, retirement, self-employment taxes, business taxes, etc.

Annual Enrollment/Registration Fee

- ♪ Enrollment will be considered after a meeting with parent & student to decide compatibility with my teaching style.
- ♪ Annual registration fee is \$110 for early registration by May 20th 2016 (\$135 afterwards).
- ♪ Annual registration is considered complete when the signed registration form, policy and total fee have been remitted.
- ♪ Registration reserves your spot in my schedule, as well as pay for expense of music, adjudication, and Musicianship Examinations.
- ♪ Fees for any contests (ie: playoffs), The Music Development Program, computer apps and replacement of lost music are extra.
- ♪ Enrollment is understood to be the remainder of the main studio year; September through June.

Tuition and Payment

- ♪ Tuition is based on a 10 month commitment (Sept-June), whether there are 3 lessons or 5 in a month.
- ♪ Tuition is due BEFORE the first of the month and you will be billed about 15 days before. September tuition will be due August 31st.
- ♪ Because this is my job and income, please understand that a \$5 late fee will be added for each day the payment is late.
- ♪ When cash is brought it must be handed to me during your student's piano portion of lesson.
- ♪ If tuition is not paid by the 15th then lessons are terminated and student must re-register.
- ♪ A \$40 charge will be assessed for all checks returned by the bank.

Length of Lessons

- ♪ Individual Lessons are 75 min (45 min at the piano and 30 min Computer Lab-recording, theory, improvising), weekly.
- ♪ Lessons may be split between 2 lessons/week depending on age and skill (to be discussed at interview).

Attendance

- ♪ Absences can be made up by one of the make-up group lessons scheduled in the spring.
- ♪ If I need to cancel a lesson (illness, family or other music obligations), I will make it up in the summer, if not before.
- ♪ If the Chehalis schools are closed due to weather conditions then studio will be closed and lessons rescheduled as a group.

Vacation

- ♪ Students scheduled at non-prime hours taking vacations of 3 + weeks still pay for those weeks; we'll make them up in the summer.

Piano

- ♪ Piano should be tuned at least once a year and kept in good condition.
- ♪ An acoustic piano is highly preferred because the sound and touch cannot be replicated by an electronic keyboard. After 1st 6 mths of lessons, keyboards must have weighted keys.

Shoes, Food, Drink

♪Please remove shoes when entering studio (preschool-12th grade). Leave all food and non-water drinks outside of studio.

Practicing Expectations

♪The assignment has been carefully planned to maximize the student's progress if followed carefully.

♪At least 5 days a week is optimum. Practicing the day of the lesson and the day after are critical for retention.

♪Students are expected to practice what is on their assignment sheet before practicing/exploring other music options.

♪Will be decided in the Fall and vary by student but may range from 1-6 hours/week. Most importantly goals need to be met.

♪It is vital parents assist their students (Elementary age) and spot check (older students) regularly. Every time this is dismissed for a couple days child easily feels like piano is not important. Likewise parental attendance in early years is critical.

♪Students receiving grants or scholarship must show their commitment to piano and music by extra diligence in practicing.

Illness

♪If students are ill, please do not have them come to lessons. We can do a short lesson via Skype, FaceTime, or video during their lesson time. Please help keep from spreading germs.

Parent Expectations

♪To foster a student's commitment and confidence at the piano, most students need to witness a parent's commitment.

♪Please sit with your child and go through the assignment sheet (with lots of praise, "I love listening", etc) 3-5 times a wk as needed.

♪Ask kids for a concert of their assignment and be sure to take student to piano concerts, etc. Make sure practice time is scheduled.

♪It is paramount for the parent who will be practicing with the child to be at the individual lessons in the early years but after the first couple months this can be individualized depending on factors involved.

Drop-off and Pick-up

♪If you arrive more than five minutes before your scheduled time, please wait at the park or in your vehicle before entering.

♪Dropping off and picking up your child on time shows respect for myself, my family, and other students. If you drop off your child too early or pick them up late, a \$5 charge will be added to the monthly tuition fee for every 5 minutes that you arrive too early or too late unless there has been prior approval.

Supervision, and Responsibility

♪Parents are responsible for supervising their children before and after lessons, including their safety outside the studio.

♪Children and adults are expected to behave responsibly and in a safe manner when on the premises of the property.

♪Please note that I cannot take time, nor should be expected to, before and after lessons to supervise.

♪For these reasons and the fact that sometimes I must take off immediately, I must charge for early arrivals or late departures.

Studio Behavior

♪Students and adults are expected to be respectful to all within the studio. Only encouraging and helpful words.

♪No cell phone use in the studio, including texting by students or parents (if you are in eyesight of child).

Communication

♪Please check email from me couple times a week.

♪I expect you to read and make note of regular studio updates that come to you via email.

♪Email is the best way to reach me. If I'm teaching lessons and you must notify me of being late, please call.

♪It is preferred that students have access to a computer and an iPad to maximize opportunities during the week.

Ending Lessons

♪Every student stops taking lessons at some point. Please make this decision thoughtfully with plenty of discussion between the teacher, parent, and student so that lessons can cease with a positive sense of closure. There are many meanings behind the words "I don't want to play piano (or harp) anymore".

♪For the above reasons, the studio requires a minimum one-month written notice. For example, if you let me know on the 8th of March that you wish to quit I need a written notice of this intent and the last day of lessons will be at the end of April.

♪I reserve the right to dismiss a student if they are not practicing, or the policy is not being followed. No refunds will be given.

By signing/dating below I agree I have read this policy and agree to follow it.

Signature _____ Date _____